# **Third Party Mandate**



### Providing consent for us to speak with someone else about your mortgage account(s)

We treat the processing of your personal information and the protection of your legal right to privacy as an important matter. By signing this document you are instructing us to disclose your personal information to a Third Party (i.e. an individual other than yourself). Unless we have your consent to deal with another person we will not disclose your information to anybody else, unless we have a legal obligation to do so.

## Please clearly complete ALL sections

#### Your account number(s):

If your consent relates to more than one mortgage account, you must confirm each relevant account number. We will only disclose information relating to the mortgage account number(s) you provide.

# The details of your nominated person (Third Party), to whom your consent relates and their contact details. This information will be used to identify the Third Party.

First Name:	
Surname:	
Address:	
Contact telephone number:	
Contact email address:	
Please indicate the capacity (personal or professional) in	
which the Third Party is acting for you, e.g. family member /friend/solicitor/accountant/ financial advisor:	

This Third Party Mandate **will allow** the Third Party to receive information about your mortgage account(s), including the balance and rate. Your Third Party cannot make any changes to your account(s) and if written information is requested, it will be sent to your **correspondence address**. If you require a Third Party to act on your behalf by making changes to your account(s) you may wish to consider putting a more formal arrangement in place, please see our website for more information - **bankofirelanduk.com/support**.

Is there any information
that you do not want to be
disclosed to the Third Party?:

Yes No

If yes, please explain:

# Please provide the end date for this Third Party Mandate:

End Date:

/ /

Alternatively, this authority will remain in place for the lifetime of the mortgage, or you can advise us at a later date if it is no longer required.

By signing this Third Party Mandate I/we understand and acknowledge that:

- 1. The mortgage conditions of the account(s) continue to apply
- 2. I/we will notify you if I wish to amend or cancel this Third Party Mandate
- 3. I/we will remain entirely responsible at all times for monies due, liabilities, demands, claims, losses, costs and expenses including fees associated with information requested by the Third Party
- 4. I/we agree to draw to the attention of the Third Party that they will be required to confirm their identity when they contact the Bank to act as a Third Party
- 5. I/we agree to draw to the attention of the Third Party that they must notify the Bank of any changes to their contact details.

# This section must be signed by ALL mortgage account holders.

Account holder name:	
Signed:	
Date:	/ /
Account holder name:	
Signed:	
Date:	/ /
Account holder name:	
Signed:	
Date:	/ /
Account holder name:	
Signed:	
Date:	/ /

Our Privacy Notice explains in detail what personal information about individuals Bank of Ireland UK collects, how we use it, who we share it with and your rights in relation to your personal information. A copy of our Privacy Notice can be found on our website - **bankofirelanduk.com/privacynotice** or is available in hard copy on request.

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Full list of directors available on the website at bankofireland.com.

To find out if your mortgage is with Bank of Ireland Mortgages or Bank of Ireland UK, or if you have any queries relating to our UK mortgage products or services, please contact our UK administration centre at:- Bank of Ireland, PO Box 3191, 1 Temple Quay, Bristol, BS1 9HY. Telephone: (0117) 979 2222. Fax: (0117) 929 3787.